



- 1. What is the Community Service Requirement?**
 - a. The Community Service Requirement is a part of the .5 Career Education credit that is required for graduation.
 - b. The goal of this requirement is to help students connect with our school and our community.
- 2. How many TOTAL Community Service hours do I need to do?**
 - a. Class of 2020 students (current 11th graders)= 30 hours
 - b. Class of 2021 students and beyond (current 10th and 9th graders) = 40 hours
- 3. How many Community Service hours do I need to do per year?**
 - a. All students must complete 10 hours per year.
 - b. If a student does not complete a minimum of 10 hours per year, they will earn a "U" (or "Unsatisfactory") grade for Advisory on their report card at the end of 2nd semester.
- 4. Is there a maximum number of Community Service hours I can complete in a year?**
 - a. No. Students need to complete at least 10 hours per year, but they can complete as many hours in a year as they want!
 - b. If students complete more than 10 hours in a year, it reduces the number of hours they have to complete in future years.
- 5. What happens if I don't complete my total required Community Service hours?**
 - a. If a student does not complete their total required number of Community Service hours, they will not earn their .5 Career Ed credit and they will not be able to graduate.
- 6. What if I am a new 10th or 11th grader who enrolled at Mountainside for the first time in the 2018-2019 school year?**
 - a. Students need to complete 10 hours of Community Service per year that they are enrolled at Mountainside. If you are a 10th or 11th grader and are new to Mountainside this year, that means you will have fewer hours to complete than other students in your grade level.
 - b. If you have questions, see Mrs. Mishkin in the College and Career Center to double check your required total hours.
- 7. What if I completed Community Service hours at a previous high school?**
 - a. We will accept Community Service hours completed at a previous high school.
 - b. Students are responsible for providing documentation from their previous high school showing the number of hours that were completed, and when they were done. That documentation should be given to Mrs. Mishkin in the College and Career Center.
- 8. What type of activities count for Community Service?**
 - a. General guidelines: the activity must be voluntary; you cannot be paid for, or earn credit at school, for your volunteer service; the volunteer service must be done with a non-profit organization (which can include activities with schools); and, the activity must be supervised by an adult.
 - b. See the Community Service Student Expectations document for more details.
 - c. This document can be found in the Counseling Office or in the MHS Students Course in Canvas.



9. Do I need to get my activities pre-approved?

- a. Yes. See the Community Service Pre-Approval and Reflection Form for details.
- b. This document can be found in the Counseling Office or in the MHS Students Course in Canvas.

10. Who can pre-approve my Community Service activities?

- a. Advisory Teachers, Counselors, Mrs. Mishkin in the College and Career Center and Mrs. Ochoa in the Counseling Office.

11. How do I document my Community Service Hours?

- a. Use the Community Service Pre-Approval and Reflection form.
- b. This document can be found in the Counseling Office or in the MHS Students Course in Canvas.

12. Where do I turn in the Community Service Pre-Approval and Reflection form?

- a. To the Counseling Office. See Mrs. Bennett at the front desk.

13. When should I turn in my Community Service Pre-Approval and Reflection form?

- a. As soon as possible after completing the Community Service activity!

14. Is there a deadline for turning in my Community Service Pre-Approval and Reflection form to have my hours count for this school year?

- a. Yes. Completed forms must be submitted no later than **Friday, May 31, 2019** to count for the 2018-2019 school year.
- b. Forms submitted on Monday, June 3, 2019 or later will have the hours applied to the 2019-2020 school year.
- c. 12th Grade Students (in the 2019-2020 school year) will have an earlier turn in date to ensure hours are completed by graduation.

15. If I forgot to turn in a form last year, can I still turn it in now?

- a. Yes you can! We will continue to accept Pre-Approval and Reflection Forms for activities you did during high school as long as you have all the required signatures and documentation.

16. Where can I see how many total hours I have completed?

- a. You can see your hours in StudentVue. To do that: open StudentVue, click on the "Gradebook" tab, then click on your "Advisory" class (which is listed as 8th Period). Next, click on the "Assignment View" link at the top right hand corner.
- b. Once you have clicked on Assignment View you will see several assignments listed. To see the total number of Community Service hours that you've completed, look at the assignment titled "Community Service Hours Earned".

17. Where can I volunteer?

- a. Students have lots of choice of where to volunteer. Here are some ideas:
 - i. Here at Mountainside or at other Beaverton Schools. Listen to the Announcements in Advisory for opportunities.
 - ii. See the "Possible Community Service List" in the MHS Students course in Canvas.

18. Is there a recognition that I can get for doing Community Service hours?

- a. Yes! There is an end of the year recognition for the 2 students per grade level who have completed the most Community Service Hours.
- b. There will also be a "200 hour award" granted to students at graduation. See the Student Expectation Form for more details!